



**PT PRODIA WIDYAHUSADA TBK  
("COMPANY")**

**INVITATION  
ANNUAL AND EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

The Board of Directors of the Company hereby invites the shareholders of the Company to attend the Annual and Extraordinary General Meeting of Shareholders (hereby together referred to as "**the Meeting**") on:

Day/date : **Thursday, 13 April 2023**  
Venue : Prodia Tower  
Jl. Kramat Raya No.150, Central Jakarta, 10430, Indonesia.  
Time : 09:00 am - end (Western Indonesian Time)

**Annual General Meeting of Shareholders ("AGMS") Agenda:**

1. Approval and ratification of the Company's Annual Report for the financial year ended as of 31 December 2022, which includes: (i) the Company's Activity Report (ii) the Board of Commissioners' Supervisory Report (iii) the latest Company's Financial Statement for the financial year ended as of 31 December 2022; and to give full discharge and release of responsibility (*acquit et de charge*) to the Board of Directors and the Board of Commissioners for their management and supervision during the stipulated financial year.
2. Determination of the utilization of the Company's net profit for the financial year ended as of 31 December 2022.
3. Report on the realization of the use of proceeds of public offering.
4. Appointment of a public accountant to audit the Company's financial statement for the financial year ended as of 31 December 2023, and to grant the power and authority to determine the honorarium of the public accountant as well as other requirements.
5. Determination of salary, honorarium and allowance of the Board of Commissioners and the Board of Directors of the Company.

**Explanation of the AGMS Agenda**

1. AGMS items of agenda no. 1, 2, 4 and 5 above are the regular agenda routinely held by the Company in an AGMS. It is in accordance with the provisions of the Company's Articles of Association, Law No. 40 of 2007 on Limited Liability Companies and Regulation of the Financial Service Authority ("**OJK**") No. 15/POJK.04/2020 on the Planning and Implementation of General Meeting of Shareholders of Public Companies.
2. AGMS item of agenda no. 3 above is held to fulfil the Company's obligation in accordance with OJK Rule No. 30/POJK.04/2015 on Reporting on the Realization of the Use of Proceeds of Public Offering.

**Extraordinary General Meeting of Shareholders ("EGMS") Agenda:**

- Approval of the amendment to the Company's Articles of Association, namely changes to Article 21 paragraph (6) of the Company's Articles of Association regarding the announcement of the Company's financial statements, and changes to Article 3 of the Company's Articles of Association regarding the Purpose and Objectives and Business Activities of the Company with adjustments to the Standard

Classification of Indonesian Business Fields (KBLI), as well as restatement of the Company's Articles of Association regarding of these changes.

Explanation of the EGMS Agenda:

- Changes to Article 21 paragraph 6 of the Company's Articles of Association in order to comply with the Financial Services Authority Regulations Number 14/POJK.04/2022 concerning Submission of Periodic Financial Statement of Issuers or Public Companies, and Changes to Articles 3 of the Company's Articles of Association in order to adjustment to the Central Bureau of Statistics Regulation Number 2 Year 2020 concerning the Standard Classification of Indonesian Business Fields (KBLI) and restatement of the Company's Articles of Association.

Note:

1. This invitation serves as an official invitation to the shareholders, and therefore the Company does not send separate letter of invitation to each of the shareholders.
2. The shareholders are entitled to attend or be represented at the Meeting are only the shareholders whose names are listed in the Shareholders Register of the Company on **20 March 2023, at 16.00 Western Indonesian Time**.
3. The materials for the agenda of the Meeting are available at the Company's website ([www.prodia.co.id](http://www.prodia.co.id)), which can be accessed by the public. The Company does not provide Meeting materials in the form of hard copy.
4. The meeting will be held using the Electronic General Meeting System application provided by PT Kustodian Sentral Efek Indonesia ("KSEI") ("the eASY.KSEI application"). Shareholders can attend directly via electronically or designate a power of attorney and/or convey vote through the eASY.KSEI application. To use the eASY.KSEI application, Shareholders can access the eASY.KSEI menu on the AKSes facility through <http://aks.ksei.co.id/>, taking into account the following provisions:
  - a. Shareholders will have to inform their presence or appoint their proxies and/or submit their vote on the eASY.KSEI application, no later than 12.00 WIB on 1 (one) working day prior to the date of the Meeting.
  - b. Shareholders who will attend electronically or provide their power of attorney electronically to the Meeting through the eASY.KSEI application, must pay attention to the following matters:
    - i. Registration Process;
    - ii. Process of Submitting Questions and/or Opinions Electronically;
    - iii. Voting Process;
    - iv. AGMS Impressions.
5. The shareholders or their valid proxies who will attend the Meeting are requested to bring and submit at registration:
  - a. For an individual Shareholder, a photocopy of their *Kartu Tanda Penduduk* (KTP) or other valid IDs.
  - b. For Shareholders whose shares are in collective custody, Written Confirmation for Meeting (KTUR) which can be obtained through the Custodian Bank or the Securities Company.
  - c. For the shareholders in the form of a legal entity, a photocopy of the Articles of Association and amendments thereto along with the deed containing the final composition of the management. The Articles of Association and the deed of management must be proven with a copy of a letter of approval/notification/endorsement (as applicable) from an authorized official or agency.
6. The Company urge that shareholders can grant proxy to, and be represented by, the Company's Shares Registrar, PT Datindo Entrycom ("**BAE**"), and for the shareholders who are unable to attend can be represented by their proxies, provided that:
  - conventional power of attorney letter:
    - a. Members of the Board of Directors, Board of Commissioners and employees of the Company can act as a proxy of the shareholders at the Meeting; however, the votes they cast at the Meeting as a proxy will not be counted as an eligible vote.
    - b. The legal proxy must be granted based on a power of attorney whose form and content is approved by the Board of Directors (the power of attorney form will be provided by the Company).

- c. The power of attorney form is available at the Company's website [www.prodia.co.id](http://www.prodia.co.id).
- d. The power of attorney form that has been filled in and executed can be sent via email to: [DM@datindo.com](mailto:DM@datindo.com) and Cc to [corporate.secretary@prodia.co.id](mailto:corporate.secretary@prodia.co.id), and the original must be received by the BAE (Attn.: DATA MANAGEMENT DEPARTEMENT) at the address Jl. Hayam Wuruk No.28, Jakarta 10120 stipulated above at the latest by **3 (three) days before the Meeting are held, which is 10 April 2023 at 15.00 Western Indonesian Time.**

-electronic power of attorney letter through eASY.KSEI application:

For Shareholders whose shares are in collective custody, are able to authorize BAE through the KSEI Electronic General Meeting System (**eASY.KSEI**) facility in the <https://akses.ksei.co.id/> link provided by KSEI as an electronic proxy mechanism in the process of convening a Meeting. Electronic proxy can be done from the date of this notice until **12 April 2023 at 12.00 Western Indonesian Time.**

- 7. For Shareholders or their proxy who will remain physically present at the Meeting, Shareholders must follow the security and health protocols determined by the Company and pay attention about the Meeting Protocol that can be accessed to the Company's website [www.prodia.co.id](http://www.prodia.co.id). To facilitate the arrangement and to ensure the orderliness of the Meeting, the shareholders or their proxies to please dress formally and fit in with the conditions of the Meeting, and be present at the Meeting at the latest by 30 (thirty) minutes prior to the Meeting schedule.
- 8. Due to the latest development related to the Covid-19 global pandemic and in order to support the effort to prevent the spread of Covid-19, the Company hereby announces additional information to the shareholders that Meeting will be held in such a way in order to promote the safety and health of all parties and comply with the applicable regulations.
- 9. The Company does not provide food and beverages, and does not provide Annual Reports in physical form to Shareholders and their proxy present at the Meeting.
- 10. Shareholders who attend the Meeting will be requested to fill out and sign a "Health Declaration" which can be downloaded through the Company's website [www.prodia.co.id](http://www.prodia.co.id), and they must comply with the health procedures established in accordance with the health protocol implemented by the Prodia Tower building management. The Company has the right to perform any necessary actions needed in relation to the implementation of this protocol.

**Jakarta, 21 March 2023**  
**Board of Directors of the Company**